



AFA

Australian Furniture
for every room in the world

Australian Furnishing Community of Practice Network (AFCoPN)

MINUTES

17 July 2016 2.00pm - 3.00pm

Members	Company
Simona Jobbagy	Chair Swinburne
Patrizia Torelli	AFA
Edi Re	AFA
Leigh Hill	Holmesglen Institute of TAFE
Colin Nagle	AFA WA
Invited Guests	Company
Gary Dunshea	MSA
Apologies	Company
Jennifer Critchlow	Holmesglen Institute of TAFE
Joe Estermann	TAFE WA

Speakers

Patrizia Torelli

- Reported on outcomes from actions from the previous meeting
- Due to technical issues the meeting was not as well attended as previous meetings. Team to address and correct for next meeting. (see item action)
- AFA will investigate better registration process for future webinars
- Some invited RTO's felt this group wouldn't be suitable as they no longer deliver furnishing qualifications. PT recommended the writing of a letter outlining what qualifications are covered under the MSF as the RTO's are listed on TGA as being able to deliver these qualifications. This may be an oversight on TGA and AFA will talk to ASQA
- AFA has requested MSA to address the IRC to have the name for MSF30313 Certificate III in Timber and Composites Machining reviewed and reinstate the original Wood Machining title. Stakeholders have developed a letter of support to be sent to the IRC supporting this request
- Terms of reference was sent through by Diane Smith which has since been edited and will go out for approval by stakeholders for approval by circular email.
- Invitation to be issued to Stakeholders to list others to be invited to join the group including:
 - o Senior representatives from RTO's
 - o Senior industry representative
 - o Representatives from major suppliers
 - o Representative from other associations
- Development of a social media platforms to promote the group and share information

- Hold on call for expressions of interest on Skill Set due to development with ASQA
- (see item actions)

Simona Jobbagy

- Swinburne has a number of venue and technical facilities at hand with support to assist the group in the future (see item action)
- Is the group connecting with the correct contact in each institution? How can the group assist AFA with capturing the correct contact in the first instance?
- Issues with staff retention in institutions part of the issue (see item action)

Colin Nagle

- Discussion on the Title of wood machining was also raised in a STEM skills project meeting in WA where it was agreed the title was a problem but the addition of units for robotics CAD CAM and software (see action item)

Gary Dunshea

Furnishing training package work

- Restructure of the IRC has commenced with expressions of interest being open soon. AISC will be responsible for identifying suitable candidates and appointing the new IRC

Work plans for the MSF training package have been approved to commence scoping work to be done this will include

- Picture Framing units to be reviewed
- Flooring technology new stream
- All design qualifications to be reviewed
- Glass and glazing qualifications to be reviewed
- New skill sets for
 - Glass installation
 - Low voltage fittings in furniture

Actions arising from webinar	Responsibility
Establish next meeting at Swinburne	Simona Jobbagy
Establish streamlined invitation system	Sara Torelli
Draft letter to RTO's outlining the qualifications that are covered by the MSF training package	Gary Dunshea/Patrizia Torelli
AFA to contact ASQA to clarify promotion of training providers	Patrizia Torelli
AFA to follow up on STEM skills project run in WA to present to IRC at next meeting	Colin Nagle
Terms of Reference to be shared for approval by group	AFA/ All
Invitation to nominate other stakeholder representatives to be issued to group	AFA/All
Establish appropriate social media platform for the group	Sara Torelli
Update RTO database	Edi Re/Colin Nagle
Other members to be invited <ul style="list-style-type: none"> ○ Senior representatives from RTO's ○ Senior industry representative ○ Representatives from major suppliers 	AFA/All

o Representative from other associations	
Next AFCoPN Meeting to be held at Swinburne Hawthorn, VICTORIA. 26 October 2016	Simona Jobbagy